

# SOUTH DAKOTA DEPARTMENT OF REVENUE AND REGULATION

## APPLICATION FOR ISSUANCE OF APPRAISER CERTIFICATE/LICENSE BY RECIPROCITY

<p><b>APPRAISAL SUBCOMMITTEE - AUTHORIZATION FOR RELEASE OF SOCIAL SECURITY NUMBER:</b></p> <p>I hereby (<i>check one</i>):</p> <p>_____ authorize _____ DO NOT Authorize the Department of Revenue and Regulation to release my Social Security Number to the Appraisal Subcommittee for use as the unique identifying number for the National Registry of Real Estate Appraisers</p>	<p><b><u>FOR OFFICE USE ONLY:</u></b></p> <p>Date Application Received _____</p> <p>Date Application Approved _____</p> <p>Date Issued _____</p> <p>Certificate Number _____</p>
<p>General Certification Fee :    \$300 + Federal Registry Fee \$25 = \$325</p> <p>Residential Certification Fee: \$275 + Federal Registry Fee \$25 = \$300    <b>(ALL FEES ARE NON-REFUNDABLE)</b></p> <p>State License Fee :                \$250 + Federal Registry Fee \$25 = \$275</p>	

### **PART I (To be completed by applicant)**

Application is for:    (Check One Only : Enclose the Appropriate Fee)

(   ) STATE-LICENSED    (   ) STATE-CERTIFIED GENERAL    (   ) STATE-CERTIFIED RESIDENTIAL

**PLEASE TYPE OR PRINT CLEARLY IN INK:**

1. Name in Full \_\_\_\_\_ Driver's License # \_\_\_\_\_ (State) \_\_\_\_\_  

Last                      First                      MI
  
2. Telephone number: \_\_\_\_\_ home \_\_\_\_\_ business \_\_\_\_\_
  
3. Date of Birth \_\_\_\_\_ Social Security Number \_\_\_\_\_ E-Mail Address \_\_\_\_\_
  
4. Current Address:
  - a. Residence \_\_\_\_\_ County \_\_\_\_\_  

Street

\_\_\_\_\_

City                                      State                      Zip
  
  - b. Business Name \_\_\_\_\_  

\_\_\_\_\_

P.O. Box                                      Street

\_\_\_\_\_

City                                      State                      Zip                      City                                      State                      Zip
  
5. Original appraiser certificate/license issued under the laws of the state of \_\_\_\_\_ as:  

(   ) State Licensed    (   ) State-Certified General    (   ) State-Certified Residential

Certificate/License:    No. \_\_\_\_\_ Dated \_\_\_\_\_ Expiration Date \_\_\_\_\_

**Provide a Letter of Good Standing/History Letter from the original issuing state.**
  
6. What other appraiser certificate(s)/license(s) do you hold? Indicate state(s), license/certificate number(s) and type(s):

7. Please check (✓) either yes or no for each question in the appropriate section below.

- a. Have you ever had a real estate appraiser certificate or license disciplined with suspension, censure, reprimand, revocation, probation or any other method of discipline in South Dakota or any other state or jurisdiction? \_\_\_\_yes \_\_\_\_no
- b. Have you ever been denied an appraiser certificate or license in South Dakota or any other state or jurisdiction? \_\_\_\_yes \_\_\_\_no
- c. Are there any investigations, complaints, or disciplinary action currently pending against you as a real estate appraiser or as a licensee or certificate holder in another regulated occupation, trade, or profession, in South Dakota or in any other state or jurisdiction? \_\_\_\_yes \_\_\_\_no
- d. Have you ever been disciplined with suspension, denial, censure, reprimand, revocation, probation or any other method of discipline of a certificate or license by another regulated occupation, trade, or profession in this state or another state or jurisdiction? \_\_\_\_yes \_\_\_\_no
- e. Have you been convicted or found guilty of any criminal offense? \_\_\_\_yes \_\_\_\_no
- f. Have you ever been convicted or pled guilty or nolo contendere to a misdemeanor involving moral turpitude or to a felony before a court of competent jurisdiction in this or any other state? \_\_\_\_yes \_\_\_\_no

**If you answered "yes" to any of these questions, attach an explanation.**

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**PART II (To Be completed by the applicant)**

State of \_\_\_\_\_

SS.

**OATH**

County of \_\_\_\_\_

I hereby make application for a South Dakota appraiser certificate/license by reciprocity in accordance with SDCL 36-21B-3(10) and the related rules adopted by the South Dakota Department of Revenue and Regulation. I enclose the required application and fees. I affirm that I have read and agree to comply with all provisions of the South Dakota Appraiser License laws and rules.

I hereby authorize any state agency that has issued an appraiser license/certificate to release to the South Dakota Department of Revenue and Regulation any and all information in my files concerning complaints or charges brought before it, whether or not the matter resulted in disciplinary action against me. This authorization specifically includes information that may otherwise be deemed privileged or confidential. I hereby also waive any procedural due process protections that may otherwise entitle me to a hearing before the release of this information.

I hereby swear (or affirm) under penalty of perjury that the foregoing statements are true and correct to the best of my knowledge and belief and that I have not suppressed any information that might have a bearing on this application.

Notary Public Embosser  
Seal or Rubber Stamp

\_\_\_\_\_  
Signature of Applicant (Date)

Subscribed and Sworn Before Me, This \_\_\_\_\_ day of  
\_\_\_\_\_ 20\_\_

\_\_\_\_\_  
(Notary Public)

\_\_\_\_\_  
(Commission Expires)

Mail completed application, appropriate fees, and supporting documents to: South Dakota Department of Revenue and Regulation  
Appraiser Certification Program  
445 East Capitol Avenue  
Pierre, SD 57501-3185